AAAI Publications Committee

Publications Ethics and Malpractice Statement

July 2014

The Association for the Advancement of Artificial Intelligence affirms that plagiarizing another person’s existing words or ideas without explicitly acknowledging the original author and source constitutes a completely unacceptable breach of academic and professional conduct. Plagiarized words and expressions also carry potentially severe ethical and legal consequences to all parties. As a consequence, AAAI will immediately remove any manuscript or publication that does not meet the standards listed in this ethics and malpractice statement.

Author Responsibilities

As creators of the work, Authors have a number of responsibilities when submitting their paper or manuscript to AAAI. They must warrant:

1. That the papers they submit are their own original work

2. That no portion of their paper (including, but not limited to graphics and figures) has been previously published unless written consent from the previous publisher and AAAI have been obtained prior to submission

3. That the paper is not currently under consideration for publication elsewhere

4. That the authors listed on the paper accurately reflect those persons who actually did the work and contributed to the paper in a meaningful way

5. That they have identified and acknowledged all sources used in the creation of their paper or manuscript, including any graphics, images, tables, and figures, and also including any persons who do not meet the criteria for authorship

6. That they have notified AAAI of any conflicts of interest they might have with regard to the work

7. That all sources of financial support for the project have been disclosed, especially if it might be construed to influence the results or interpretation of their paper or manuscript.

7. That any errors discovered after submission of the paper will be disclosed to AAAI.
Editor / Program Chair Responsibilities

The editor or program chairs have final responsibility for determining which articles or papers will be published. They may confer with other editors, members of the editorial board or program committee, or other designated reviewers in making this decision. The decision will be constrained by legal requirements regarding libel, copyright or trademark infringement, and plagiarism, including self-plagiarism. The editor / program chair will evaluate manuscript and paper submissions without regard to race, gender, sexual orientation, religious belief, ethnic origin, or citizenship.

The editor / program chair must maintain confidentiality of submitted materials and may not use unpublished materials in their own research without the express written consent of the author.

Reviewer Responsibilities

Reviewers must notify AAAI of any conflicts of interest or loyalty and remove themselves from those duties or responsibilities to which the conflict relates.

Reviewers must keep information pertaining to the submission confidential

Reviewers must bring to the appropriate person any information that might be reason to reject publication of the submission.

Reviewers must report any suspicion of serious misconduct to AAAI

Reviewers must evaluate submissions only for the intellectual content. Personal criticism of the author is inappropriate. Referees should express their views clearly, and support their conclusions.

Reviewers must issue their review in a timely fashion and notify the editor / program chair if prompt review is not possible. Under such circumstances, the reviewers must excuse themselves from the review process.

Editorial Board / Program Committee Responsibilities

The board / program committee must keep information pertaining to submissions confidential

A board member must disclose any conflict or duality of interest and relinquish responsibilities and duties which would otherwise arise

The board and program committee must evaluate submissions only for the intellectual content

The editorial board / program committee bears responsibility for recommending publication decisions for submissions.