

# AAAI-96 / IAAI-96 / KDD-96 Housing Form

**FORM DUE BY JULY 12, 1996 (January 3 for Vagabond Inn)**

RETURN TO: AAAI-96 Housing Bureau  
 Portland Oregon Visitors Association  
 Three World Trade Center  
 26 S W Salmon Street  
 Portland, Oregon 97204-3299  
 Email: housing@pova.com  
 Fax: 503-275-9782

**DEPOSITS**

Upon receiving room assignments from the Housing Bureau, hotels issue confirmations and deposit requirements (allow three weeks for full processing). Delegates are requested not to send deposits with their reservation forms. Instead, they should deal directly with their assigned hotel after receiving confirmation. Hotels hold rooms until 5 pm only. Delegates arriving after 5 pm need to include complete credit card information or work with the hotel to provide a deposit. All major credit cards are accepted. The Housing Bureau will not accept or forward deposits, but will return them to the delegate immediately.

**CANCELLATIONS/CHANGES**

Cancellations and/or changes must be made in writing to the Housing Bureau at least fifteen days prior to the meeting date. If a change or cancellation occurs less than 15 days prior to the meeting date, contact your assigned hotel directly. Failure to notify hotel of late arrival, last-minute changes and/or failure to comply with deposit requirements may result in cancellation of room reservations.

**ROOM ASSIGNMENT**

Rooms will be assigned on a first-come, first-served basis. The AAAI-96 Housing Bureau reserves the right to assign a hotel if your first choice is sold out and other choices are not included.

**PRICING**

Hotel rooms are priced as singles (1 person, 1 bed), doubles (2 persons, 2 beds), triples (3 persons, 2 beds), quads (4 persons, 2 beds). All rooms are subject to a 9% state tax.

**Red Lion Lloyd Center (Headquarters Hotel)**

One queen bed North Tower: \$110.00 Two queen beds South Tower: \$125.00  
 One king bed, South Tower: \$135.00 Parlor Suite: \$300.00 Lamai Suite: \$200.00

**Best Western Inn at the Convention Center**

Single/double/triple/quad: \$70.00

**Best Western Rose Garden Hotel**

Single/double: \$70.00

**Holiday Inn Portland Downtown**

Single: \$84.00 Double: \$94.00

**Travelodge Hotel**

Single/double/triple/quad: \$77.00

**Vagabond Inn**

Single: \$60.00 Double: \$75.00 Reservations deadline: July 3, 1996

*Please print or type.*

Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Email \_\_\_\_\_  
 Country \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_

**Hotel Preferences**

(Selection based on \_\_\_\_\_ Hotel Location \_\_\_\_\_ Room Price)

1st choice: \_\_\_\_\_ 3rd choice: \_\_\_\_\_  
 2nd choice: \_\_\_\_\_ 4th choice: \_\_\_\_\_

*If you are a member of a hotel Frequent Flyer Club, please indicate your hotel chain and card number \_\_\_\_\_*

**Accommodations Desired (check one)**

- N—Nonsmoking Room
- H—Handicapped Room (subject to availability)
- S—Single (1 person/1 bed)
- D/D-3—Triple (3 people/2 beds) SU1—One-Bedroom Suite
- D—Double (2 people/1 bed)
- D/D-4—Quad (4 people/2 beds) SU2—Two-Bedroom Suite
- D/D-2—Double/Double (2 people/2 beds)

**Your Arrival/Departure Dates**

Arrive _____	Depart _____	Room Type _____
Date/Time _____	Date/Time _____	(S, D, D/D, H)

**Room Mates**

(Enter name(s) and arrival date(s): \_\_\_\_\_  
 \_\_\_\_\_

**Room Guarantee Information**

(Circle One):

MC VISA Amex Discover Card Diner's Club

Card Number \_\_\_\_\_ Exp. Date \_\_\_\_\_

Name (as it appears on card) \_\_\_\_\_ Signature \_\_\_\_\_